

**This is a required high school class**  
**1 semester is required for 9th-12th**  
**A maximum of 2 semester's credit may be earned**

**Final**  
**Grade**

Student's Name: \_\_\_\_\_

Student's grade Level: \_\_\_\_\_

**GOAL:**

- ⇒ The student will have a working knowledge of computer productivity programs and applications with real world applications such as: word processing, spreadsheets, data base, photo enhancement and Email
- ⇒ Computer programming classes also apply

**Methods and Curricula:**

- ⇒ A minimum of 90 hours of instruction or practical usage is required for this course. (Time spent on games or social networking sites is not applicable for this course)
- ⇒ If the student is already proficient, previous time spent can be counted
- ⇒ Please list the programs and applications the student has learned

I certify that my student has completed the requirements for this class.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit this form with your grades/assignment samples for credit, log of hours, and a one page paper from the student about what they learned.**